



ACCREDITATION EVIDENCE

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Western Wyoming Community College
Nursing Program Spring Advisory Council Meeting Minutes
March 18, 2021, 12:00 PM
Held Via Zoom Conference

In Attendance:

Heidi Brown, WWCC
Tammy Walker, WWCC
Julie Leavitt, WWCC
Deanne Garner, WWCC
Amy Downing, Evanston Regional Hospital
Andrew Appleby, WWCC
Beth Stephens, WWCC
Sarah Corhn, WWCC
Mary Roger, WWCC Star Valley Campus
Heidi Currutt, WWCC Evanston Campus
Sunny Thomas, WWCC
Kim Seymour, Inside Connections PRC
Jenny Daniel, WWCC Rawlins Campus
Shelby Williams, WWCC
Codi Alderson, WWCC
Andrea Valdez, Deer Trail Assisted Living
Carla Lee, WWCC
Linda Chavez-Florez, WWCC
Dave Throgmorton, Carbon County BOCES
Joe M Barbuto, WWCC (Independent Consultant)

Heidi Brown called the meeting to order at 12:00 PM and invited meeting attendees to introduce themselves via the chat box.

Heidi Brown presented the minutes from the previous meeting and asked if there were any questions or corrections that need to be made. Hearing none, she asked for a motion to approve the meeting minutes.

Carla Lee made a motion to approve the minutes of the previous meeting which was seconded by Shelby Williams. The motion passed unanimously.

Heidi Brown introduced and welcomed Sarah Corhn as a new full-time faculty member in the WWCC Nursing Program and Skyla Holderman-Hamilton, Caroyin

Cushner, Erin Ragain, and Sarah Reynolds as new adjunct faculty members in Star Valley and Green River.

Heidi Brown introduced statistics regarding first-time National Council Licensure Examination (NCLEX) pass rates among WWCC students by different modalities for the last three years. Rates during that time have consistently been above 80%.

Heidi Brown introduced statistics regarding program completion rates over the last three cohorts and by modality. The goal of the program is to have 70% of students graduate 150% of the time. Tracking in this area is by cohort. Student retention is a focus of the program that helps meet that goal. Overall completion rates for the 2017-2020 cohort was 92.5%. Completion rates are considered by modality to ensure that the needs of students are met regardless of how the program is delivered.

Heidi Brown introduced statistics regarding the employment rate of WWCC nursing program graduates. Over the last four years, these rates have remained above 90%, with 2020 having an employment rate of 94%. As the result of a misconception by the Wyoming Legislature that nursing students are leaving Wyoming on completion of the program, employment rates have been disaggregated to present where graduates are working. Data indicates that the majority of WWCC nursing program graduates are employed in Wyoming.

Heidi Brown introduced statistics regarding employer satisfaction rates with WWCC nursing program graduates. This data is tracked to determine if the program is preparing students for the work-force. On a Likert Scale from 1-5, the program has a goal of achieving 3.5, and has remained above 4 in every measured category (safety, clinical judgment, leadership, patient centeredness, professionalism, and health promotion) over the last three years.

Heidi Brown commented that the next portion of the council meeting would invite faculty members to discuss their area of expertise.

Heidi Brown introduced Julie Leavitt.

Julie Leavitt introduced herself as an instructor of Nursing I and Nursing II and coordinator of the CNA Program. She went on to introduce statistics regarding program growth between 2017 and 2021. Currently, as of the Spring 2021 semester, there are 160 students enrolled in CNA classes. Numbers are trending up.

Julie Leavitt commented that employers within the WWCC service region are reaching out regarding Prometrics testing. Students are finishing the program, but not testing in a timely manner. She invited anyone with concerns to contact the Wyoming State Board of Nursing, as they are the body that deals with Prometrics. WWCC has offered

Prometric tests each month of the year at all of the program sites. Sites have remained full and no testing dates have been cancelled. Prometric testing statistics are not available by which program students graduated from, as it is open for people across the entire state and not restricted by service area.

Julie Leavitt introduced two new programs included this year, a high school and public class in Rawlins and an additional lab in Star Valley at the Swift Creek High School. Currently, two high schools in the region are running concurrent classes with WWCC.

Julie Leavitt presented that currently, programs are located in Evanston, Green River, Lyman, Mountain View, Pinedale, Rawlins, Rock Springs, and Star Valley, with a need for instructors in Evanston and Rock Springs. She invited anyone interested to apply at the WWCC website.

Heidi Brown introduced Carla Lee to discuss the first year of the program.

Carla Lee presented that in Nursing I, the program had to be creative in order to make adjustments for Covid-19 protocols. Historically, students spend time in the community to promote health to develop skills interacting with people as a student nurse. As that was not an option due to the pandemic, more online resources and virtual simulations were adopted to substitute for clinicals. Students were required to safely pass and administer medications, perform assessments, and develop and implement a care plan.

Carla Lee commented that for every planned lab, a student was either isolated or quarantined as a result of Covid-19, and the program was able to find alternatives to deliver the same experience. The methods they used can be utilized in the future, too.

Heidi Brown introduced Sunny Thomas to discuss the second semester of the program.

Sunny Thomas introduced herself as the instructor of Nursing 1200 and 2300. She thanked the agencies that have welcomed students to their facilities. Students were able to continue forward in the program despite Covid-19 restrictions for meeting in person. The program was able to continue forward without too many limitations, with clinicals being the most impacted.

Sunny Thomas commented that Nursing I covers the art of nursing, while Nursing II covers the scientific aspects of the program. Students entering Nursing II have a solid foundation upon which to build additional concepts, and eventually provide a surgical

experience. The program is able to provide theory, a lab or simulation, and a clinical experience.

Sunny Thomas presented that Nursing II students take part in a semester-long project related to community education. She invited people to participate by suggesting ideas or events for Nursing II students to make presentations.

Heidi Brown introduced Shelby Williams to present on simulation.

Shelby Williams presented that there are simulations across the curriculum during each semester, which become more complex by the time students reach Nursing IV. Simulations require students to use the knowledge they've gained in the program, incorporate critical thinking, and consider scenarios that will help them after graduation.

Shelby Williams commented that Nursing I focuses on reinforcing communication and safety within healthcare, Nursing II looks at how to manage chronic disease processes and acute flare ups, Nursing III covers acute care and managing complex situations and Nursing IV is even more complex.

Shelby Williams presented that developments have occurred within simulations in the program and that a simulations team is being assembled. Four faculty members will spearhead the different simulations and offer ideas for each semester. The program has the opportunity to purchase a pixel machine which allows students more practice with that type of technology and improve their effectiveness and efficiency in clinicals and after graduation. Several new mannequins have been purchased, including a pediatric mannequin that shows facial expressions and urinates and cries on demand. Additional pediatric experiences prepare students to be more comfortable working with that population after they graduate.

Shelby Williams comments that the program also has a lower fidelity birthing mannequin that will help students obtain general knowledge that prepares them to work in an OB or any other unit that may have that patient population. This technology strengthens students' understanding of skill sets across several patient populations.

Heidi Brown introduced Sunny Thomas to discuss the second year of the program.

Sunny Thomas introduced herself as the clinical coordinator for Nursing III and IV. She said that Nursing III introduces students to more invasive procedures and more complex situations, with a focus on acute settings and acute exacerbation. Students begin to recognize interrelated concepts and practice hands-on skills.

Sunny Thomas commented that students have been able to visit the Wyoming State Hospital in the past, but not last year due to the pandemic. They are hoping to be able to return in 2021.

Sunny Thomas invited interested meeting attendees to participate in a home health component that the program is hoping to add by having students come into that setting to learn about management and care in that setting. She will contact more individuals about this matter in the Fall 2021 Semester.

Heidi Brown introduced Deanne Garner to discuss Nursing IV.

Deanne Garner introduced herself as the instructor in the first and fourth semesters of the program and the clinical coordinator for the fourth semester. She commented that the fourth semester is unique because students have learned all of their skills and concepts and are able to put them together in complex ways.

Deanne Garner presented that the program has 180 clinical hours in the fourth semester, with 72 of those hours in acute care. She thanked Evanston Regional Hospital for allowing students to come into and learn in their facility.

Deanne Garner commented that students have 48 hours of choice for clinical experiences which can be split between two locations, allowing them to focus on areas of interest and spend time in those areas to determine if that's what they want to do following graduation. She said students also receive a 38 hour clinical experience in long-term care. Due to Covid-19, those clinical experiences had to be adjusted to provide a comparable experience. Students also spend 8 clinical hours in detention centers to focus on substance misuse and mental health issues. Other clinical concepts are available.

Deanne Garner commented that last semester the community center asked for help in administering Covid-19 vaccinations. Students were able to attend a Covid-19 vaccination clinical in Rock Springs, Green River, and Rawlins and assisted nurses and communities to receive the vaccinations in a timely manner.

Deanne Garner presented that nursing students complete a capstone research project that is open to participation from healthcare professionals. It provides an opportunity to learn about the most current evidence-based practices. Students are excited to share what they have learned. It will be done via Zoom this year and notifications will go out as the event draws nearer.

Heidi Brown introduced Jenny Daniel to discuss a course that took a hit this last year.

Jenny Daniel presented that Nursing 2900, which covers advanced field work and provides an extra opportunity for students to participate in clinical trials and receive

additional credits, was limited due to Covid-19 protocols. It was decided to not have the course last fall or this spring in order to ensure clinical sites were available for standard students. Hopefully, more clinical agencies will be available in the fall and Nursing 2900 can resume. The course prepares students to work with particular agencies.

Heidi Brown introduced Beth Stephens to discuss the professional side of nursing and the Student Nursing Association (SNA).

Beth Stephens introduced herself as teaching Nursing III and IV at the outreach facility in Evanston and as a faculty co-representative with Julie Leavitt.

Beth Stephens commented that, despite the pandemic, that the program has remained active and has been able to overcome barriers to provide fun activities. The SNA mimics any activities that are happening on the main campus at their outreach sites.

Beth Stephens presented that during the last year, the SNA has raised funds through online raffles to raise money for their adopt a senior program and adopted Christmas families in Star Valley, Rock Springs, Rawlins, and Evanston. The money is used to purchase gifts for senior citizens in nursing homes. Enough money was left over this year, that the SNA was able to offer extra help for families at Christmas.

Beth Stephens presented pictures of SNA activities and invited attendees to offer any thoughts or ideas for areas that might need extra support.

Beth Stephens commented that the SNA is working to keep more students active during this time people are stuck at home and offers a virtual exercise program. Students are challenged to try different activities. They can register online to win a prize.

Beth Stephens announced that they are hosting a 5k in Rock Springs and Julie Leavitt confirmed that it will take place on April 24, 2021. She said it is open to the public.

Beth Stephens presented that the SNA also provides awareness colors for different months including green for St Patrick's day, gray diabetes alert day and red for mesothelioma awareness month. It is geared towards bringing attention to WWCC and students are encouraged to take a selfie and use the hashtag "#Western SNA." Doing so brings attention on social media about the nursing program and the SNA. The next one will be in April. In May, they will have white for national nurses day, green for mental health awareness in May, red for teacher appreciation week, and blue for national foster care awareness month.

Beth Stephen invited the group to ask questions or suggest ideas for the SNA.

Heidi Brown commented that Covid-19 has presented challenges, but that CARES Act money has helped to get additional space. She introduced Codi Alderson to discuss how they've been creative with space and as the person responsible for organizing where everything goes and how it's put together.

Codi Alderson introduced herself as an instructor of Nursing III and Nursing IV and as the lab coordinator. She said that the CARES Act money has been a good consequence of Covid-19 and that it allowed the program to purchase a lot of equipment, including new simulators, medications, and IV pumps. The IV pumps are the same that the hospital uses, so students will be able to go right into clinicals with familiarity using the pumps. The additional equipment purchases require new space in which it can be stored. WWCC has let the nursing program utilize Room 1309. She presented pictures of the lab area and new simulators.

Codi Alderson presented videos of the simulators working.

Heidi Brown commented that the program is looking forward. A second simulation space is needed to accommodate students going through clinical without crowding. The program has tried to have the theory and clinicals together to cement the connections between the two. More room is needed. WWCC has a plan for a new Health Sciences Building.

Heide Brown commented that there have been 88 applicants for the incoming year and six advanced placement applicants. The program was concerned about the impact Covid-19 would have going forward.

Heidi Brown presented a video displaying the proposed Health Sciences Building and discussed the placement and options considered for the building. It was decided to place it on the end of an existing building on campus. It will include common space, study rooms, and would allow more courses to be on campus. CARE Act money was spent with consideration to how it could be used for the new building. They are hoping for money from the state and WWCC will have to do a large portion of the fundraising to pay for the building. She went on to discuss other aspects of the building and how it benefits students. The building would also have offices for faculty and allow for program expansion.

Heidi Brown invited attendees to make comments and ask questions.

Dave Throgmorton remarked that they also had a good facility in Rawlins and that he is delighted to see where the program is headed. He felt that Nursing was the signature program for WWCC.

Heidi Brown asked if there is anything being missed by the program and that faculty are listening and want to be there for the attendees to ensure that needs are being met.

Heidi Brown commented that students who earn a PN Certificate and become licensed as an LPN have the opportunity to become IV certified during the third semester of the Nursing program.

Heidi Brown invited faculty members to provide additional information.

Deanne Garner thanked the meeting attendees for working with the program and students.

Sunny Thomas commented that Heidi Brown is the new program director.

Heidi Brown announced that Tammy Walker will be with the program permanently as an administrative assistant.

Heidi Brown thanks attendees for participating and invited them to email her with any additional ideas, questions, or comments. Despite Covid-19 the program has been able to get through barriers and offer more opportunities. The next meeting will be in the Fall of 2021.

Heidi Brown adjourned the meeting at 12:50 PM.

Western Wyoming Community College (WWCC)
Diesel and Heavy Equipment Program Spring Advisory Council Meeting Minutes
March 23, 2021, 5:30 PM
Room 3560A on the Rock Springs Campus

In Attendance:

Randy Foster, Bridger Coal
Josh Womble, Honnen Equipment
Carlton DeWick, WWCC
Paul Johnson, WWCC
Ron Wild, Rocky Mountain Power
Cliff Wittstruck, WWCC
Joe M Barbuto, WWCC
Dallas Latham, Wyoming Machinery Company
Wade Williams, Kenworth Sales
Steven Jackson, WWCC
Beau Murray, WWCC

Beau Murray called the meeting to order at 5:58 PM.

Beau Murray introduced changes to the Associate of Applied Science (AAS) Degrees and Certificate Programs within the Diesel and Heavy Equipment Program. He explained that two separate degrees previously offered have been combined into one AAS in Diesel Technology and two certificate programs. Core program classes will remain the same and local industry partners will continue to help provide machines/vehicles on which students can learn and gain first-hand experience. In addition to core classes, to earn the degree, students are required to take general education courses and choose six to twelve credits of elective courses.

Beau Murray presented information about the different courses available and the sequence of courses that students take in order to complete the program.

Paul Johnson added that these courses give students the option of choosing an emphasis on working either with heavy equipment or heavy trucks. He added that in addition to the AAS, students can also earn two additional certificates. He also explained that the decision to consolidate the program into one AAS degree and certificate program was in part due to an effort by the Federal Government to find ways for students to complete a program more quickly and efficiently and with less debt as a result of student loans.

Ron Wild asked if sophomore-level courses exist within the program.

Paul Johnson responded that general education courses are neither considered freshman or sophomore level classes.

Ron Wild asked why there are no 2000 level courses within the electives and core classes.

Paul Johnson responded that the courses have to be taken in sequential order, but there's no requirement that they are numbered a certain way.

Beau Murray introduced the two new certificate programs, Heavy Equipment, and Heavy Truck. He explained that a student can complete a one-year certificate with an emphasis in either area and that the certificate programs are designed to complement the AAS program.

Charles Murray asked if final tier four IT information is covered in the program.

Beau Murray responded that it is covered in the Engine Management courses.

Ron Wild asked how students can earn the credits they need in only one year.

Paul Johnson explained that five weeks long and there are 15 weeks in a semester that are completed in five-week blocks. Students are able to complete nine credit hours in the first and second blocks. He said that during the third block, they might only take two or three credits and that this system allows students to complete several credits within the period provided.

Ron Wild asked the group which classes are the most important to industry partners and whether what's currently offered is sufficient to meet workforce needs and prove beneficial to current employees.

Dallas Latham responded that the courses are good for entry-level positions and that employees who come out of the program have a good base of information and knowledge.

Randy Foster said that their company can reduce the amount of training they require for new hires if the person has completed this program.

All agreed that the program provides a great foundation for the diesel mechanics they hire.

Josh Womble said that even great diesel mechanics can use the coursework that covers electronics and that this program better prepares them for that kind of work.

Ron Wild asked if the group was of the opinion that a student could start this program while still in high school.

Dallas Latham responded that it would make a big difference in helping students absorb more information.

Paul Johnson replied that this program is difficult and that some high school students would have a difficult time completing the courses. He said it would be more beneficial to have high school-level courses developed that prepare students for the college programs.

Carlton DeWick said that high school students are able to complete several general education requirements before they even enter the program, which shortens the length of the program and leaves them more prepared to succeed.

Beau Murray said that we could talk next semester about considering more courses.

Dallas Latham asked how many local high school students enter the college program.

Beau Murray responded that not many students come from Rock Springs or Green River.

Carlton DeWick said that WWCC may see an increase in local students when Rock Springs High School goes to a four-day week schedule in the fall semester of 2021.

Beau Murray said that most students come from other areas in our region and Utah.

Ron Wild asked if that was due to marketing and if awareness of the program exists.

Beau Murray responded that it's in part due to students leaving town following their graduation from high school.

Carlton DeWick replied that there are a variety of things impacting the situation.

Josh Womble asked if a relationship exists between WWCC and the local high schools.

Paul Johnson replied that some college instructors have also taught at the high school and that WWCC is currently developing classes that will be available for high school students on Fridays.

Josh Womble asked if a student who is only interested in the certificate program has to complete general education courses.

Beau Murray answered that they would not need to take general education courses to earn a certificate.

Carlton Dewick asked the group if there was a preference between an employee who has completed an AAS and one who has only completed a certificate program..

Randy Foster replied that having either the AAS or certificate really helps prepare them for the job.

Carlton DeWick said WWCC partnerships with industry are crucial.

Dallas Latham said that when deciding on potential hires, an applicant with an AAS might be more desirable than one with only a certificate.

Paul Johnson mentioned that in response to a high school instructor asking if his robotic courses would translate to classes at WWCC, they were able to form a collaboration that resulted in the creation of new electronic courses at Rock Springs High School that provide students a better foundation for a degree program and courses at WWCC.

Ron Wild talked about Southwestern Wyoming Manufacturing Partnership, a program that started in 2017. He said that the group worked with WWCC to develop an operator's certificate program in nine months, which was a direct reflection of local workforce needs. He said it's possible to direct your own future and that the manufacturing partnership can help make it a reality.

Randy Foster and Dallas Latham mentioned that they are creating videos to show at the high school.

Carlton DeWick said that engaging with students at the high school level would help encourage them to attend WWCC.

Paul Johnson said that they have spent many years working with the high schools to create collaborations and that when industry became involved is when those partnerships really started to develop.

Carlton DeWick mentioned how important that it is for a student to have a job lined up before they're even done with the program. He said those partnerships make that possible.

Ron Wild said that if a certificate will get a student started on the path, they can choose to complete the AAS at a later date. He said that partnerships are important to the industry and becoming more involved with high schools is where they want to go.

Beau Murray introduced a new class within the AAS program, wheeled and track vehicles. He said it covers shop and machine safety and the principles of hoisting, rigging, and slings. He added that the course prepares students for several aspects of working with heavy machinery.

Beau Murray asked what else the industry would like to see from the program.

Randy Foster responded that courses covering lockout and tagout would be beneficial.

Beau Murray responded that it's a topic covered in some classes, but that more emphasis on the topic could be added to the new course.

Carlton DeWick added that any student taking the new course would also have to take industrial safety, which covers lockout and tagout.

Beau Murray explained that the course will also cover wheel and track drive working attachments and track drive undercarriage systems. He said that the program is hoping to

purchase new equipment that corresponds to these topics and that giving background on hydraulics will help students when they enter the workforce.

Beau Murray said that the final part of the new course will cover undercarriage inspection and maintenance.

Beau Murray said the new class will be offered in a five-week block.

Beau Murray said that he wants to add information that covers machinery and different components of machines.

Randy Foster said it was a good idea to have those topics covered in the new class.

Beau Murray said that hands-on experience will be beneficial to students.

Josh Womble said that the removal of components is key to what his company does and that safety and proper rigging are critical, but not considered by most employees.

Beau Murray reiterated that wheeled and track attachments are covered in the new course and that he hopes to have equipment that provides hands-on training.

Paul Johnson said equipment donations to WWCC are welcomed.

Beau Murray asked the council if there were any other ideas to improve the course or the program and that if anyone has an idea, they can always reach him by email or phone.

Ron Wild asked when the new course would be implemented.

Beau Murray responded that right now he's hopeful that the class will be approved for the Fall 2021 semester.

Randy Foster suggested that it could be part of the certificate programs.

Dallas Latham asked if the power train information would be retained.

Josh Womble responded that power train information would be covered in the tracked equipment coursework and that heavy transmission information could also be incorporated.

Paul Johnson said that the class could be amended to include more information and become a six-credit course. He said it could also become a two-block, ten-week course if more is included in the coursework.

Josh Womble asked if differentials are covered in the new course.

Beau Murray responded that it will be and that students will have the opportunity to work on actual equipment.

Ron Wild asked if the group could help fill the class and that industrial support is crucial to the success of the course.

Beau Murray responded that when covid protocols are no longer necessary, having industry partners participate in career day would be terrific.

Paul Johnson announced that a WWCC tour would take place on May 11 from 1 to 4 PM, and invited council members to participate. He said it provides a showcase of programs and courses by WWCC faculty and includes all of the technology and information programs.

Dallas Latham mentioned he attended the last tour and it was very informative.

Randy Foster said he wouldn't be able to fill the new class in the fall.

Ron Wild said that it doesn't recruitment for the new course doesn't have to come from only a company's trainee programs, but that local industries can help spread the word about the class.

Paul Johnson said that having industry partners join WWCC faculty and staff at high school visits leaves a better impression on the students and encourages them to pursue a program.

Beau Murray asked if there was any additional feedback from the council.

Carlton DeWick introduced Steve Jackson as the new WWCC Automotives instructor.

Steve Jackson said that he will be teaching several of the electronics classes which are crucial to the diesel and automotive programs.

Beau Murray adjourned the meeting at 6:57 PM.

**Western Wyoming Community College (WWCC) Business Management Systems
Advisory Council Meeting Minutes
April 28, 2021,
Held via Zoom Conference**

In Attendance:

Beth Gard, WWCC
Jim Forbes, WWCC
Steve Iriki, WWCC
Jennifer Allen, WWCC
Leesa Lee, WWCC
Kasey Damori, WWCC
Allyson Cross, WWCC
Cliff Wittstruck, WWCC
Chad Banks, Downtown Rock Springs, Wyoming State Legislature
David Caplan, Genesis Alkali
Ron Wild, Rocky Mountain Power
Lauren Schoenfeld, Simplot Phosphates, Sweetwater County Commission
Rob Zotti, City of Rock Springs
Matt McBurnett, City of Rock Springs
Craig Rood, Ciner Wyoming
Reed Clevenger, City of Green River
Brittany Gray, Climb Wyoming
Ben Brewster, City of Rock Springs
Tony Gillies, Uinta County School District #6
Joe M Barbuto, WWCC

Beth Gard called the meeting to order at 12:03 PM.

Beth Gard invited the attendees to introduce themselves and the entity they're representing.

Beth Gard thanked attendees for their participation and input over the last year, particularly regarding the development of the Bachelor of Applied Science Degree.

Beth Gard announced that WWCC has created a new department, the School of Business and Computer technology, which will include business, business information

systems, and computer science programs. She further announced that Paul Johnson will be retiring and that she will be taking on the role of Chair for the new school.

Beth Gard said that the School of Business is expanding transfer opportunities and articulation agreements with several institutions, including the University of Wyoming and Montana State University, and working on agreements with Utah State University and Western Governors University. She also said that WWCC is looking at adopting the Interstate Passport, which would allow students to easily transfer credits between more schools.

Beth Gard announced that the B.A.S. degree has been approved and launched during the Spring 2021 semester. She announced there are two tracks available to students in the program, organization management or industrial management. She said the industrial management track for individuals with a background in industry. She said the marketing campaign for the B.A.S. was “from learners to leaders” with hopes that students will be able to build leadership skills.

Beth Gard explained how many credits students will need to obtain in the lower and upper divisions to earn the B.A.S. degree from WWCC and that courses will be offered in blocks. She said that upper division requirements will utilize OER or Cengage Unlimited Resources which gives students the option of purchasing textbooks online.

Beth Gard said the B.A.S. degree will have the same tuition as the A.S program.

Beth Gard provided information about required credits for the B.A.S. degree and the differences between the two available tracks. She said the advisory council had previously expressed a desire to see courses that help students develop confidence.

Beth Gard invited the attendees to ask questions or make comments. There was no response.

Beth Gard said that students are thoughtful about what upper division courses they choose to take.

Beth Gard presented a table outlining how a student moves from an associates program to the B.A.S. program at WWCC and how the B.A.S. can help integrate new information and knowledge into any field or program of study.

Beth Gard asked attendees if there are any certificates that the council would like to see to address skill gaps or needs in the community, whether the program should partner

more with the school districts, and if there are any other courses that should be designed to meet business needs of the region.

David Kaplan replied that Genesis would like to see a regional safety program that can provide certificates for contractors and other employees that are regularly on work and industrial sites.

Beth Gard replied that such a program would most likely be handled by the industrial and manufacturing programs.

Kasey Damori replied that it was a good idea and said she'll put together a group to determine how such a program would look and operate.

Tony Gillies asked whether governmental accounting and business courses could be offered.

Jim Forbes replied that classes of that nature would be offered at the University of Wyoming, as students would need intermediate accounting before going into governmental accounting and that would be a difficult class to fill on the WWCC campus.

Cliff Wittstruck asked if governmental accounting classes are available online through the University of Wyoming.

Jim Forbes replied that he was unsure.

Kasey Damori replied that there may be opportunities for partnerships with the University of Wyoming to offer workshops and other classes in this area.

Ron Wild asked how the Business programs could be pushed out to encompass other counties in the region. He feels that WWCC needs to think outside the box to provide a greater offering.

Beth Gard replied that, along with Kasey Damori, they have worked to make classes available online to reach more students in the region. She said that there have been requests to offer more in-person classes at outreach sites and that WWCC is looking at developing hybrid models that combine virtual and in-person instruction.

Cliff Wittstruck replied that the WWCC president's cabinet approved a position to engage outreach centers.

Kasey Damori replied that they are looking to hire a person who will engage both high school students and outreach sites. She said the new position's focus will be entirely on engaging partners and students across the region.

Jennifer Allen said that there is a need on campus for students to have a relationship with their instructors. She said that they're looking at options to make that more possible for instructors who teach entirely online.

Tony Gillies said that there are programs that offer both online courses and occasional in-person meetings to get to know other students in programs and their instructors.

Beth Gard replied that it was a great idea and that through the covid pandemic, they've found that students do need in-person instruction. She said surveys with her students have shown that they prefer live online classes to pre-recorded courses.

Beth thanked the group for attending and offering input. She adjourned the meeting at 12:31 PM.